



At Moxie, compliance is a top priority for you and your MedSpa. Each state has its own healthcare regulations including those relating to Medical and Aesthetic practices. We've compiled into easy-to-follow checklists to use as an initial guide.

MISSOURI COMPLIANCE CHECKLIST

- Non-MSO:** No PC/MSO structure is required
- Legal Entity:** Set up your legal entity.
 - [Get started here](#) to set up your entity. LLC is the most common in Missouri. Click "create account" to set up a new account.
 - Business Type (if asked) "Medical Aesthetic Services"
 - Why LLC? This is because this entity will be acting as a non-healthcare manager of the PC. Consult with your accountant on individual tax objectives.
- EIN Completion:** [Complete your EIN here](#) per your entity type
- BOI E-Filing Requirement:** Required after your legal entity is set up as of January 1, 2024. No fee for this. [See instructions here for completion](#). Very easy to follow and should take 10 minutes!
- DBA:** *You only need this if your MedSpa name will be different than your legal entity name.* [Visit the same online service](#) to complete this.
- Prescriptive Delegation & Collaboration (NPs & PAs):**
 - **NPs:** Standard NP <> MD Collab agreement. Nothing to file with the state but please have on hand in your medspa.
 - **PAs:** Standard PA<>MD collab agreement. Nothing to file with the state but please have on hand in your medspa.
- Weight Loss:** Labs are required and must be reviewed by the MD if you are offering weight loss services.
- Sales Tax (on retail products)**
 - **Non-MSO State (no PC):** The MSO (you as the Medspa Owner) are responsible for paying sales tax on retail products. Please work with the state to create a sales use tax account
- Insurance:** You are required to carry malpractice and general liability insurance (included in all Vouch policies, our preferred insurance provider). For help with your Vouch policy, contact Cierra Ramou: cierra.ramos@vouch.us
- Medical Waste:** If you conduct medical waste management activities, you should note how to dispose of it properly.
 - Place all needles and syringes in a secured puncture proof plastic container with a screw-on lid (for example: a rigid detergent, bleach or fabric softener bottle). Clearly label the container "Non-Recyclable" and dispose of it in your trash container.

- OSHA:** There are critical requirements that every MedSpa should follow when it comes to OSHA.
 - [Understand OSHA here](#)
 - Comply with the seven particular OSHA standards listed
 - [Bloodborne Pathogens](#) course Moxie recommends (\$10 and valid for one year)
 - If you have employees: Print out the [OSHA job safety and health poster](#) for your MedSpa
- Physical Signage:**
 - Make sure a copy of any business and nursing license is posted in your MedSpa (we recommend in a hall on the way to the treatment room or where other notices are posted)
 - We recommend posting your Medical Director's information in your MedSpa: Name, License Type (MD), License #
 - If you have employees: Print out the [MO labor law poster](#) for employee and customer visibility and hang in your breakroom
 - Post a discrimination law [sign](#) within your MedSpa
- Marketing & Advertising Guidance**
 - Do not have any needles in any of your pictures. The Meta (owner of Facebook & Instagram) algorithm does not allow them
 - Never 'boost' any images with needles, pharmaceutical products (inclusive of vials of Tox, botox, filler..), and before and afters
 - Be sure to have signed photo waivers that allow you to use patient pictures for marketing that includes language around the patient waiving privacy (provided in Moxie Suite)
 - Physician name needs to be listed in ads with "MD,DO" for Medical/RX ads only.
 - Videos on websites must have closed captioning capability for ADA compliance
 - Ads cannot be false or misleading. Ads that use models must say it's a model
 - Ads that use before or after photos must specify the treatment provided
- Missouri Official & Governmental Resources**
 - Medical & Nursing Board of Missouri [Website Here](#)

This checklist is to be used as an initial guide and is not intended to be legal advice or relied upon. Please consult with a legal specialist licensed in your state. If you need a referral, let us know, we are happy to make a connection.